

Kenton County Public Library Board of Trustees
July 21, 2011

The Board of Trustees of the Kenton County Public Library conducted a regular meeting on July 21, 2011 at the Administration Center at 9:00 a.m. Trustees present: Jim Adams, Jim Horner, Tony Milburn, Susan Mospens, Louise Canter. Guests: Mary Ann Stewart of Adams, Stepner, Woltermann & Dusing; Max Boulton and Kenny Davis of Codell Construction; Charlotte McIntosh, Regional Librarian. Staff present: Dave Schroeder, Julia Allegrini, Valerie Sears, Angela Smith, Maddy Williams.

Call to Order

President Jim Adams called the meeting to order at 9:00 a.m. Dave Schroeder introduced Angela Smith, the new Erlanger Branch Manager. Angela provided a brief background about herself and her experience. The Board welcomed Angela to the Library. Dave introduced Valerie Sears, the new Executive Assistant. Valerie has been with the Library for 11 years.

Agenda

The agenda was amended to include Executive Session as the first order of business.

Executive Session

Jim Adams moved the Kenton County Public Library Board go into closed session under KRS 61.810(1)(c) to discuss legal advice regarding a situation that may result in litigation. Jim Horner seconded the motion, which passed unanimously, and the Board went into closed session at 9:08 a.m.

Jim Adams moved the library Board come out of executive session. Jim Horner seconded the motion, which passed unanimously, and the meeting resumed in regular session at 9:44 a.m. No action was taken. Mary Ann Stewart left the meeting at 9:45 a.m.

Minutes

Tony Milburn moved the minutes of the June 21, 2011 Board meeting be approved as submitted. Louise Canter seconded the motion. Jim Horner abstained as he was not present at the June 21, 2011 meeting. Motion carried. Jim Adams requested copies of Board approved policy changes be included with the minutes.

Correspondence

Correspondence is attached.

Financial Report

Jim Horner reviewed the financial report. He suggested that the Library establish a third bank account. The Board expressed thanks and appreciation to Dave Schroeder and Trish Weiper for their work in establishing accurate budgeting. Susan Mospens moved the financial report be accepted as submitted. Tony Milburn seconded the motion, which passed unanimously.

Dave Schroeder distributed information received from KDLA regarding tax rate calculations.

Covington Building Project

Kenny Davis and Max Boulton of Codell Construction, and Julia Allegrini, Covington Branch Manager, joined the meeting at 10:30 a.m. Kenny reviewed the project status report and the construction schedule for the Covington renovation. He reviewed the current change order requests. Louise Canter moved approval of the change order requests as outlined in Codell Construction correspondence dated July 20, 2010 (sic) (attached). Tony Milburn seconded the motion, which passed unanimously.

Jack Hedge of Design Group will be invited to the August meeting to discuss proposed architectural/aesthetic changes. The Board thanked Max, Kenny and Julia and they left the meeting at 10:57 a.m.

Directors Report

Report is attached.

Foundation Report

Foundation board members are conducting contact calls to potential funders. Applications are being submitted to the Dater Foundation and the Sutphin Foundation. The campaign has raised \$210,000 thus far.

The Board commended the PR department for their recent efforts in promoting Library services and programs.

Old Business

Tony Milburn thanked the Library for its partnership with Trinity Church in providing a Reading Camp program for children.

Regional Librarian's Report

Report is attached.

Items for August Meeting

Items for the August meeting will include the Covington Building Project and the tax rate.

Adjournment

There being no further business, Tony Milburn moved the meeting be adjourned. Susan Mospens seconded the motion, which passed unanimously, and the meeting was adjourned at 11:19 a.m.